

OUTREACH COMMITTEE JOB DESCRIPTION

STAFF LIAISON: Minister to Youth and Students, Lance Mayes

2012 COMMITTEE CHAIR: Bob Sheriff

COMMITTEE MEMBERS: Annette Butler, Jill Clay, Glenn Gardner, Michael Guevara, Lamar Hunt, Eileen Park, Wendell Peters, Elizabeth Thias, Margie Thias, Mark Thias, Lori Tyler, Bob Wilson

I. PURPOSE

The Outreach Committee will promote activities that foster a greater awareness of Woodland Baptist Church in the community.

II. RESPONSIBILITIES

1. Oversee advertising and marketing of the church.
2. Greet and distribute information materials to first time visitors every Sunday.
3. Oversee design, production and distribution of visitor's cards.
4. Promote visitor follow-up to welcome people to Woodland.
5. Distribute list of visitors as prospects for Sunday School classes.
6. Coordinate regular visitor activities with Church Staff.
7. Encourage-all church members to participate in outreach.
8. Coordinate with other committees in the advertisement of special events.
9. Prepare annual Outreach budget to be submitted to the Budget Finance Committee.
10. Report Committee activities to the Church Council.
11. Sponsor assigned Ministry Teams; for example:
 - Publicity & Promotion
 - Ushers and Greeters
 - SS Connect Leaders

MINISTRIES UNDER THE OUTREACH COMMITTEE

USHERS AND GREETERS

Lowell Lischer Co Leader
Henry Bussey
Annette Butler
Jim Carson
Terry & Bettie Green
Joe & Donna Howington
Lamar & Luann Hunt
Charles and Vivian Keeling
Lee Livingston
Joe Manuel
Bernie Marrone
John Mitchell
Virginia Myers
Eileen Park
Carolyn Putnam
David Sharp
Brent Shoffner
Lonnie Shuler
Dick & Charlotte Smith
Tim Son
John & Betty Tompson
Buddy Wachel
John Whisler