

## **YOUTH COMMITTEE JOB DESCRIPTION**

**STAFF LIAISON: Minister to Youth and Students, Lance Mayes**

**2012 COMMITTEE CHAIR: Elizabeth Pruitt**

**COMMITTEE MEMBERS: Vaughan Ballinger, Gina Garrison, Venee Guevara, Luis Reyes, John Whisler**

### **I. PURPOSE**

The Youth Committee assists the Associate Pastor of Youth Ministries (APYM) in planning, implementing, and evaluating Woodland's ministry to youth and college students, and to their parents.

### **II. RESPONSIBILITIES**

1. Youth Sunday School Director- assists the APYM in planning, implementing, and evaluating the Sunday School program. Coordinates teacher substitutes.
2. Wednesday Night Youth Activity Coordinator- assists the APYM in planning, implementing, and evaluating the youth Wednesday night program and assists with supervision.
3. Sunday Night Youth Activity Coordinator- assists the APYM in planning, implementing, and evaluating the youth Sunday night program and assists with supervision.
4. Youth Supper Coordinator- Assists the APYM in enlisting volunteers for Sunday night suppers and maintains a schedule.
5. Transportation Coordinator- Assists the APYM in enlisting volunteers for transportation for trips, retreats, and special events.
6. Communications Coordinator- Assists the APYM in communicating the Youth and Students and its scheduling to parents, youth, and students through such standard informative devices as the Timber, Twig, Youth Newsletters, Webmaster, mail-outs, etc.
7. College Ministry Coordinator- Assists the APYM in providing Bible Study and activities for college students.
8. Liaison with Outreach committee- Coordinates weekly attendance records and sends cards, makes phone calls, or visits with youth who haven't attended in a month.

The Committee serves as sponsor to assigned Ministry Teams and reports Youth activities to the Church Council.